



Bloomfield Square/Davis County Courtyard
Vendor Application Form – Bloomfield Farmers’ Market

Name: _____

Business Name (if applicable): _____

Address: _____ City _____ State: _____ Zip: _____

Phone: _____ Cell Phone: _____

Email: _____

Please list proposed menu items and goods you intend to sell: _____

- Market is scheduled to operate: May 21st to October 15th, 2022. On Saturdays 9 a.m. to 12 p.m.
- Thursdays on: May 26, June 16, July 21, August 18, September 15, October 13 from 5 p.m to 7 p.m.
- Market will be held rain or shine.
- Vendors are expected to be ready at opening time and remain until Market closes.

Non-Refundable Vendor Fee:

Full Season Pass \$50 _____

Daily Fee \$4 _____
Charged each day throughout season.

Food Trucks- 2 Spots available each market \$20 _____

**** Note: Applications submitted without the required vendor fee payment will not be processed.**

Make checks payable to: Bloomfield Main Street

Mail to or drop off at: 101 E Franklin Street Bloomfield, IA 52537

***** We will only be able to take 2 food trucks per market, we would like to offer a variety so please register early and help us create a schedule!**

Vendor fee is non-refundable.

Exhibitor’s Signature: _____ Date: _____

Print Full Name: _____

Rules, Regulations and Responsibilities of Vendors

1. Vendors will be ready to sell at opening time:
 - a. Saturdays May 21st to October 15th, 2022
 - b. Market Hours 9.m. to 12 p.m. vendors will remain open until the market closes.
2. Vendors will not occupy or set up their stall earlier than 45 minutes before the Market begins. NO SALES WILL BE ALLOWED TO BE MADE BEFORE MARKET STARTS OR ITEM SETBACKS.
3. Vendors will supply their own tables, space including the surrounding area should be kept clean and free of debris. VENDORS ARE RESPONSIBLE FOR CLEAN UP OF THEIR AREA BEFORE LEAVING.
4. The Market Manager reserves the right to assign spaces.
5. No parking on the Courthouse lawn or drive.
6. Vendor's pets are prohibited, except those for the hearing or visually impaired.
7. All Vendors will act in a professional manner. They shall not shout, use profanity, or play loud music. The use of banners, flags, and signs is encouraged.
8. All items must be locally grown and / or produced. Locally means Davis County and the surrounding counties including the bordering Missouri counties. Must be within a 100-mile radius. Produce sellers must grow a minimum of 51% of their produce themselves and have signed statement from the producer from which the other was obtained. This statement must contain the name, address, and phone number of the producer along with the address of where produce was grown. (if different than producer's address)
9. For products requiring allergen information it needs to be declared on the label or by the use of a placard. The following food products are considered major allergens: Peanuts, Soybeans (not refined soybean oil), Milk, Eggs, Fish, Crustacean (crab, lobster or shrimp), Tree Nuts (almonds, pecans or walnuts) & Wheat.

10. Vendor Fees:

Daily	\$4.00
Season	\$50.00
Food Truck	\$20.00

Vendors may reserve space for the season by paying seasonal membership. Non-members (daily vendors) will be assigned by the Market Manager on a first come basis.

Food Trucks- Fee will be per Market. We will only have two spots available for each Market.

11. Gross market sales must be turned in to the Market Manager by October 31 as this is how the health of our Farmers' Market is measured.
12. Violation of any rules will result in immediate termination of this agreement, without the refund of any fees.

APPROVED ITEMS

- a. Fresh Fruits and vegetables
 1. Washed and stored in clean containers.
 2. Displayed in trucks, tables, or risers and protected from flies and contamination.
 3. No produce or items on the ground.
 4. Organic produce- proof of certification displayed.
- b. Eggs
 1. Must be clean.
 2. Reuse of containers is encouraged- should include labels.

- c. Baked Goods
 - 1. Must be completely wrapped, covered, bagged, or boxed.
 - 2. Must be labeled with:
 - a. Name of product
 - b. Quantity
 - c. Ingredients-Allergen list
 - d. Name and address of person who made the item.
- d. Honey
 - 1. Label Required
- e. Cider
 - 1. Labeled
 - 2. Pasteurization label or USDA approved Warning Label
- f. Flowers or started plants
- g. Jams, Jellies, Noodles, Pasta, Apple butter, Dehydrated fruit, Dried Soup Mixes (items that do not require refrigeration)
 - 1. Labeled- name of product, address of person who prepared item
 - 2. List of ingredients (recommended not mandatory)
 - 3. Noodles must be dried
- h. Handmade Crafts
 - 1. Vendor is responsible for filing sales tax statements where applicable- no secondhand items.
 - 2. Vintage and antique items are okay.

Sales are to be made by container or per item. Sales made by weight is permissible and encouraged if scales are State of Iowa Certified or approved.

UNAPPROVED ITEMS

- 13. Dairy Products- Raw milk, homemade butter or ice cream
- 14. Meat, meat products, fish, or poultry
- 15. Livestock or pets
- 16. Soft Pies and Bakery Goods- with any filling that includes eggs as an ingredient: Pumpkin Pies and bars are not approved.
- 17. Cider made from windfall or downfall apples, unpasteurized and not approved by USDA
- 18. Home Canned items including fruits, vegetables, pickles/ relish, canned meats or meat products.
- 19. No yard sale or flea market type items.
- 20. Items from vendors selling normally as an At Home Business (direct sales items that you sell for another company)

RELEASE AND WAIVER INDEMNITY AGREEMENT
BLOOMFIELD MAIN STREET

I, _____, agree to release and forever discharge and hold harmless Bloomfield Farmers' Market/Bloomfield Main Street and its successors and assigns from any and all liability, claims, demands, and causes of action, of whatever kind of nature, either in law or equity, which may hereafter arise from my participation with Bloomfield Farmers' Market/Bloomfield Main Street and/or any project, activity, or event sponsored, managed, arranged, or promoted by, or otherwise affiliated or associated with Bloomfield Farmers' Market/Bloomfield Main Street.

To sell our products only on the designated days, during the hours set, and within the area allotted. This agreement will warrant that our products are safe, merchantable, and fit for human consumption.

I further agree to assume all liability for any personal injury or loss of life to any member of the public or anyone accompanying the undersigned or their agents resulting from contact with the undersigned's display, equipment, or product.

I agree to stay within the vendor space rented and will only sell products listed in the rules and regulations. If I don't abide by the guidelines, I understand I will be asked to leave and will do so upon request of the staff or board members of Bloomfield Main Street/ Bloomfield Farmers' Market. I completely understand my vendor fee is non-refundable.

I have read, completely understand, and agree to the above agreement and the guidelines.

Signature of vendor

Date